

JUL 12 2018

State of Texas
County of Panola

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY B. Davis DEPUTY

On this 26th day of June, 2018, the Commissioners' Court of Panola County, Texas met in a Regular Meeting of the Court at 1:30 PM in the Commissioners' Courtroom of said County with the following members of the Court present:

LeeAnn Jones	County Judge
Craig M. Lawless	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

Commissioners Ronnie LaGrone and John Gradberg were absent. Also attending were Bobbie Davis, County Clerk, and Vicki Heinkel, Administrative Assistant to the County Judge. Attached to and made a part of these minutes is a list of other attendees and the office or organization that each represents. The following proceedings were held at this meeting:

PRAYER: Panola County Sheriff Kevin Lake gave the prayer.

OPEN MEETING:

1. **CITIZEN COMMENTS:**

There were no citizen comments.

2. **COMMISSIONERS' REPORTS:**

There were no Commissioners' Reports.

3. **COUNTY JUDGE'S REPORT:**

There was no County Judge's Report.

4. **CONSENT ITEMS:**

PERSONNEL

- a. To record the retirement of James G. Young, as Veterans Service Officer for Panola County, effective August 31, 2018 at 5:00 PM.

ROAD & BRIDGE

- a. To approve and record a request by Branch Midstream Company, LLC to place a 24" gas and 8" water line within the right-of-way of Panola County Roads #326, #327, #3263 and #445.
- b. To approve and record a request by Rockcliff Operating to place a 3" water line within the right-of-way of Panola County Road #302.

MISCELLANEOUS

- a. To accept and record Analysis of the GASB Liability Related to Post-Retiree Health Benefits for Panola County as of December 31, 2017.

- b. To approve and record 2018 Budget Amendment No. 12.
- c. To record the County Treasurer's Association of Texas Certificate of Attendance for completing 5 hours of instruction specific to the Public Funds Investment Act for Panola County Treasurer Joni Reed.
- d. To record the County Treasurer's Association of Texas Certificate of Attendance for completing 22 hours of educational instruction for Panola County Treasurer Joni Reed.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Deputy Constable, Precinct #1 and #4, William R. Alexander; Panola County JP #1 and JP #2 Civil Clerk, Mary Sue Kiper; PCSD Jail Administrator Tina McMullen (2); PCSD Assistant Jail Administrator Tabitha Martinez (2); PCSD Communications Officers Valerie Bailey, Heather Bowen (2), Karen England, Shakami Manning (2), Hannah Smith, and Helen Thompson; PCSD Detention Officers Shelly Avery, Jared Bailey, Colby Baker, Gary Beatriz, Ronnie Endsley, Stephen Gillie, Haley Grimsley (2), Christopher Hansen, Stephen Long, Christina Lyles, Colton McNair, Matthew Mitchell, Nikki Moore, Rans Mullins, Karen Naylor, Tevin Ratcliff, Jacob Samford, Dennis Smith, Sue Smith, Garrett Wallace and Joyce Wilder; and Administrative Deputy Heather Green.

Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve the Consent Items. The motion passed by a vote of 3-0, with Commissioners Ronnie LaGrone and John Gradberg absent.

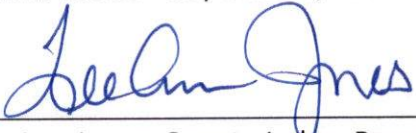
A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF MINUTES.

- 5. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion passed by a vote of 3-0, with Commissioners Ronnie LaGrone and John Gradberg absent. SEE PAYMENT REGISTER ATTACHED.
- 6. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve payment of current Panola County Payroll as prepared and submitted by the County Treasurer. The motion passed by a vote of 3-0, with Commissioners Ronnie LaGrone and John Gradberg absent. SEE PAYROLL DISTRIBUTION REGISTER ATTACHED.
- 7. One bid for Information Technology Services from Absolute Technology Solutions, LLC was received and opened by the Court. The bid will be considered for award at a future meeting of the Court.
- 8. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve a contract for service between Fidelity Communications and Panola County for internet at the Road and Bridge Inspection Station. The motion passed by a vote of 3-0, with Commissioners Ronnie LaGrone and John Gradberg absent. SEE PROPOSAL ATTACHED.
- 9. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve a proposal from All About Trees for the removal of one dying oak tree on County Road #1553 for the Panola County Road and Bridge Department, Precinct #1. The motion passed by a vote of 3-0, with Commissioners Ronnie LaGrone and John Gradberg absent. SEE PROPOSAL ATTACHED.

10. Morgan LaGrone, Certified Public Accountant, presented the County Auditor's Comprehensive Annual Report for fiscal year ended December 31, 2017. SEE LETTER AND REPORT ATTACHED.
11. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to authorize the County Judge to publish notice of the acceptance of the 2017 Annual Financial and Compliance Audit Report for fiscal year 2017 by applicable laws. The motion passed by a vote of 3-0 with Commissioners Ronnie LaGrone and John Gradberg absent. SEE NOTICE ATTACHED.
12. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to adopt Order #2018-05 granting applicable exemption on independent audit per Texas Local Government Code 262.024 for Panola County Financial Audit for fiscal year 2018 and to approve an engagement letter with audit firm. The motion passed by a vote of 3-0, with Commissioners Ronnie LaGrone and John Gradberg absent. SEE ORDER AND ENGAGEMENT LETTER ATTACHED.
13. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to adopt Order #2018-06 granting applicable exemption from the competitive bidding and procurement requirements of section 262.023 and 262.024 of the Texas Local Government Code; and to discuss and act upon approving Exhibit 1, an Engagement Agreement between Bickerstaff Heath Delgado Acosta LLP and Panola County for their professional services regarding tax abatement and other economic development matters. The motion passed by a vote of 3-0, with Commissioners Ronnie LaGrone and John Gradberg absent. SEE ORDER ATTACHED.
14. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve an Order Form between Panola County and Thompson Reuters for services related to the Panola County District Attorney's Office. The motion passed by a vote of 3-0, with Commissioners Ronnie LaGrone and John Gradberg absent. SEE LETTER AND ORDER FORM ATTACHED.
15. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve a Memorandum of Understanding between Texas A & M AgriLife Extension Service and Panola County pertaining to information technology services beginning September 1, 2018 and ending August 31, 2020. The motion passed by a vote of 3-0, with Commissioners Ronnie LaGrone and John Gradberg absent. SEE MEMORANDUM OF UNDERSTANDING ATTACHED.
16. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve a Merchant Agreement between Pace Payment Systems and Panola County in relation to Netdata/GHS contracts with the County for Justice of the Peace, Precinct #1 and #4. The motion passed by a vote of 3-0, with Commissioners Ronnie LaGrone and John Gradberg absent. SEE MERCHANT AGREEMENT ATTACHED.
17. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve a Merchant Agreement between Pace Payment Systems and Panola County in relation to Netdata/GHS contracts with the County for Justice of the Peace, Precinct #2 and #3. The motion passed by a vote of 3-0, with Commissioners Ronnie LaGrone and John Gradberg absent. SEE MERCHANT AGREEMENT ATTACHED.
18. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve an ACH Originator Agreement for online banking between Panola County and First State Bank and Trust Company. The motion passed by a vote of 3-0, with Commissioners Ronnie LaGrone and John Gradberg absent. SEE INFORMATION ATTACHED.

The meeting was then adjourned.

Dated this 26th day of June, 2018.



LeeAnn Jones, County Judge, Panola County, Texas

State of Texas
County of Panola

I, Bobbie Davis, Panola County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for June 26, 2018.



Bobbie Davis, County Clerk, Panola County, Texas



7/11/18

Date